

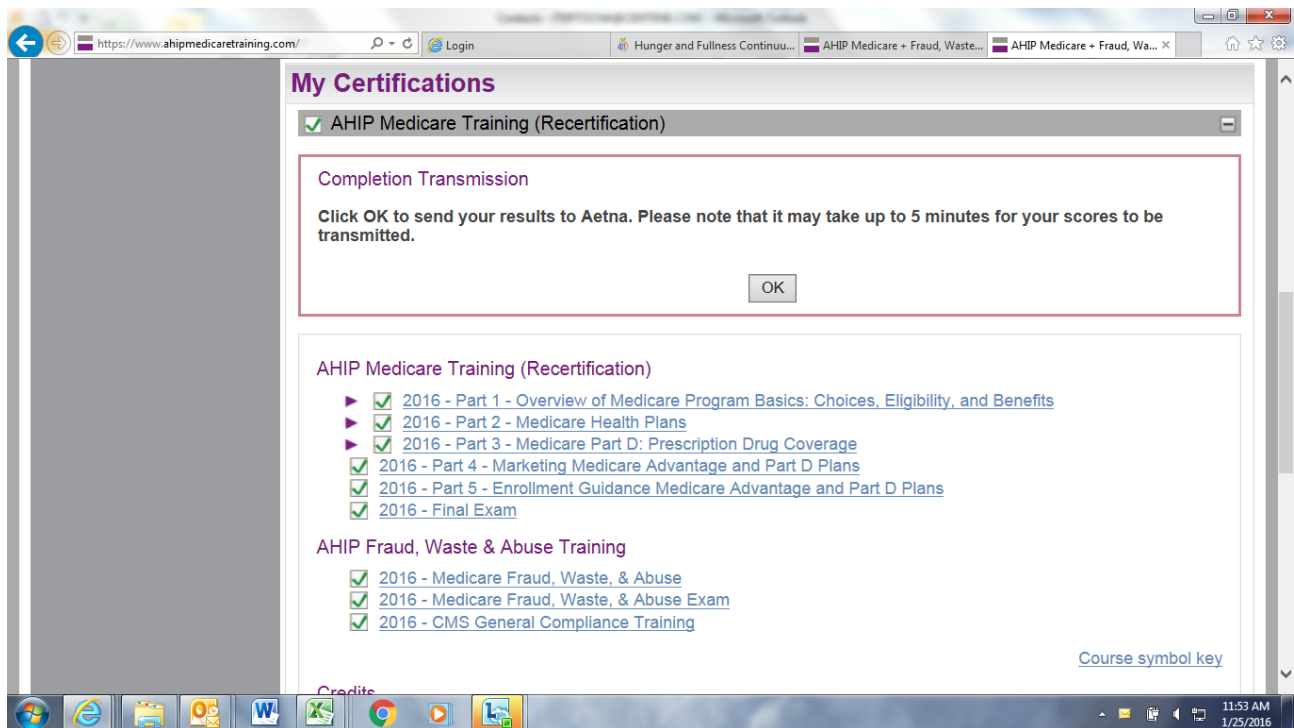
How to Print the AHIP – Compliance Certificate

Login to AHIP by entering your username (NPN or email address) and password you created by clicking on the following link:

<https://www.ahipmedicaretraining.com/ext/ahip/login.php>

Need help? AHIP Support: 866.234.6909 or Support@AHIPInsuranceEducation.org

Once you have logged in, scroll down to where it shows “**My Certifications**” on the “Medicare Course Home” tab.



The screenshot shows a web browser window with the URL <https://www.ahipmedicaretraining.com/>. The page title is "My Certifications". A dialog box titled "Completion Transmission" is displayed, containing the text: "Click OK to send your results to Aetna. Please note that it may take up to 5 minutes for your scores to be transmitted." Below the dialog box is an "OK" button. The main content area lists completed training modules under two categories: "AHIP Medicare Training (Recertification)" and "AHIP Fraud, Waste & Abuse Training". Each module is preceded by a green checkmark icon. The modules listed are: "2016 - Part 1 - Overview of Medicare Program Basics: Choices, Eligibility, and Benefits", "2016 - Part 2 - Medicare Health Plans", "2016 - Part 3 - Medicare Part D: Prescription Drug Coverage", "2016 - Part 4 - Marketing Medicare Advantage and Part D Plans", "2016 - Part 5 - Enrollment Guidance Medicare Advantage and Part D Plans", "2016 - Final Exam", "2016 - Medicare Fraud, Waste, & Abuse", "2016 - Medicare Fraud, Waste, & Abuse Exam", and "2016 - CMS General Compliance Training". A "Course symbol key" link is visible at the bottom right of the list. The Windows taskbar at the bottom shows the time as 11:53 AM on 1/25/2016.

Under **AHIP, Fraud, Waste & Abuse Training**, click on the “[2016 – CMS General Compliance Training](#)” link. You will be in the training module. Scroll through to the very end of the training deck.

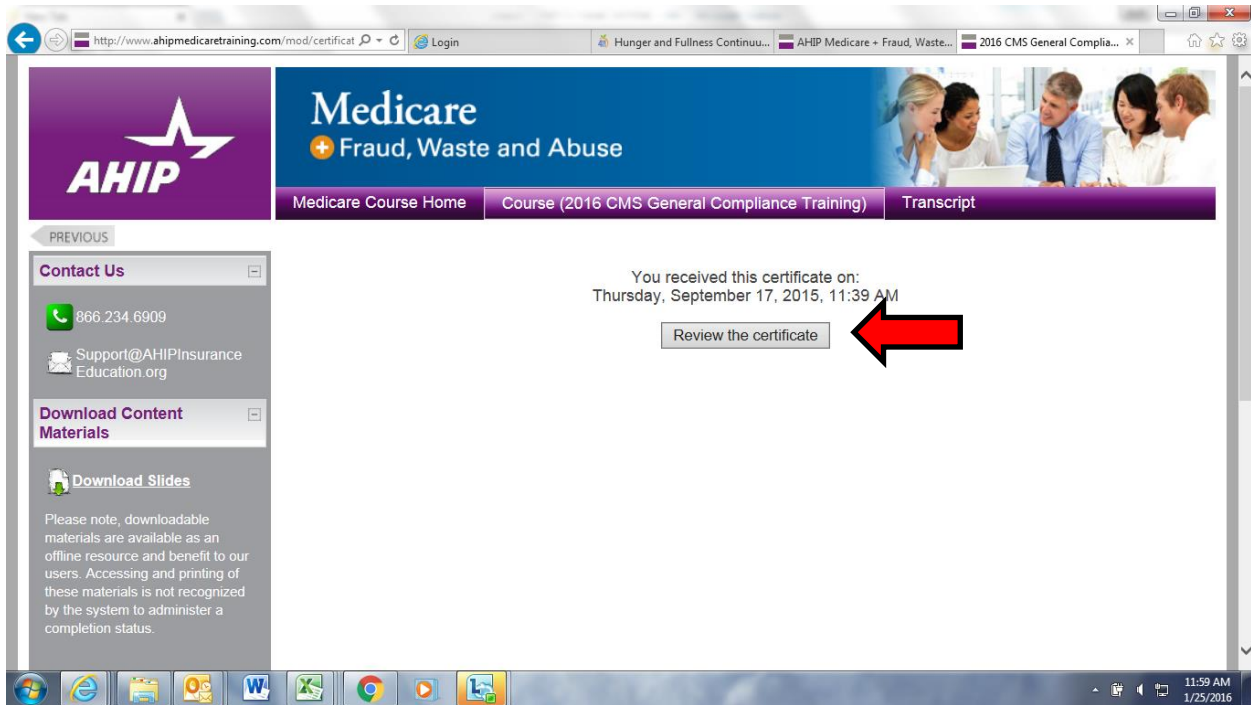
Over on the left-hand side, you will see:

2016 CMS General Compliance Training

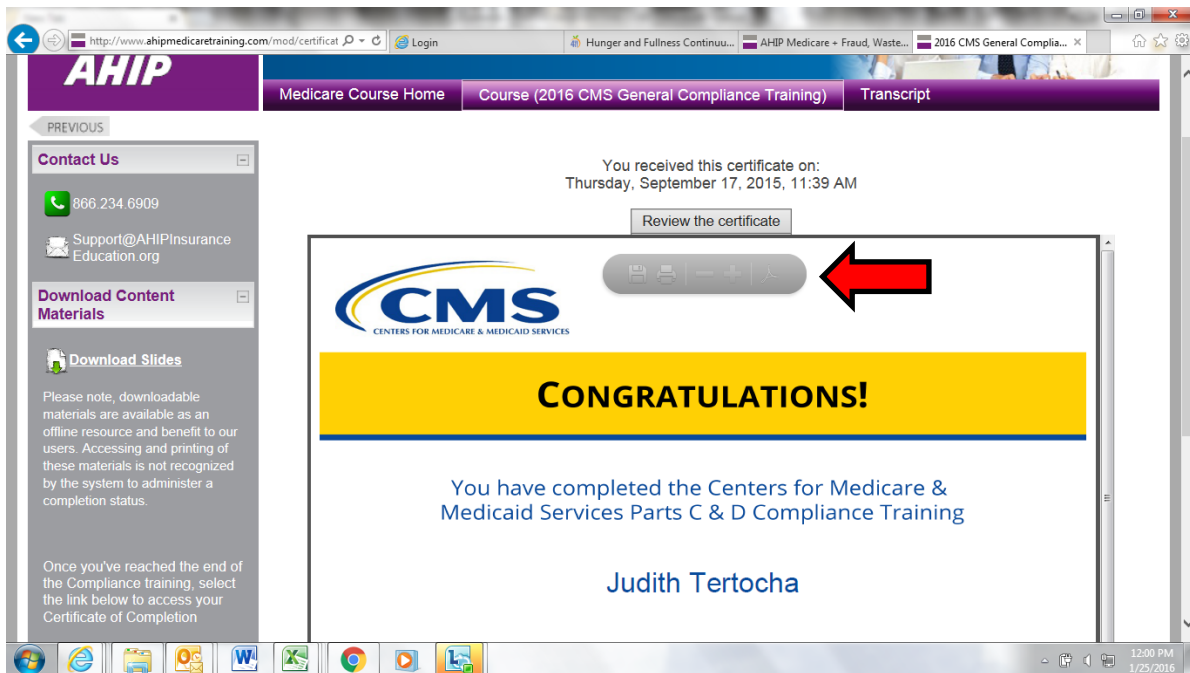
Underneath the above heading, you will see another link saying the same thing, with a yellow checkmark to the left of it.



The yellow checkmark is a hyperlink. When you click on that, it will give you the option to review the certificate. Click on that button (see below).



You will then see a pop-up option that enables you to print or save the certificate:



Next click on the option to Print or Save the certificate!